



Malabar Regional Co-operative Milk Producers' Union Ltd

H.O Peringalom, Kunnamangalam, Kozhikode 673 571.

Ph.0495-2800612, 2800652 Fax:0495-2800648

Email: mrcmpu@malabarmilma.coop

TENDER NOTICE

No:MRU:MIS&S: 12//2012

January 17, 2012

Invites tenders from suppliers of Computer Stationery for our office use. Tender forms can be obtained from MIS Department for Rs.100/- till 03-02-2011 up to 11A.M. Filled in tenders will be accepted up to 11.30AM on 03-02-2011 and will be opened at 11.45 AM on the same day. EMD Rs.4000/- can be remitted either by cash or DD in favour MD, MRCMPU and should be attached with the tender. The details can be viewed from our website www.malabarmilma.com

Sd/-

MANAGING DIRECTOR



milma

Malabar Regional Cooperative Milk Producers Union Ltd

Kunnamangalam PO, Kozhikode, Kerala 673 571

Phone: 0495 2800612, 2800652, Fax: 0495 2800648, Email: mrcmpu@malabarmilma.coop

TENDER DOCUMENT
FOR THE PURCHASE OF COMPUTER STATIONERY 2012-13
No:MRU:MIS&S:12/2012/1127 dated 17/01/2012

Important dates

| | |
|----------------------------------|-----------------------------------|
| Issue of tender forms | : upto 03-02-2011 11.00 AM |
| Receipt of Sealed Tenders | : upto 03-02-2011 11.30 AM |
| Opening of Sealed Tenders | : on 03-02-2011 11.45 AM |

This document contains 6 pages. This is to be filled by the supplier and submitted with the relevant samples. Use photocopies for alternate options.

To be filled by the Supplier / vendor:

Name and address _____

Phone _____

Fax _____

E-mail _____

Contact Person _____



Malabar Regional Co-operative Milk
Producer's Union Ltd.
H.O. Peringolam, Kunnamangalam (P.O)
Kozhikode-673 571, Kerala State
Ph.0495-2800612, 2800652 Fax:0495-2800648
E-mail: mrcmpu@malabarmilma.coop

TENDER NOTICE

No:MRU:MIS&S:12/2012/

Invites tenders from suppliers of **Computer Stationery** for our office use. Tender forms can be obtained from MIS Department for Rs:100/- till 03-02-2011 up to 11A.M. Filled in tenders will be accepted up to 11.30AM on 03-02-2011 and will be opened at 11.45 AM on the same day. EMD Rs.4000/- can be remitted either by cash or DD in favour of MD, MRCMPU and should be attached with the tender. The details can be viewed from our website www.malabarmilma.com

January 17, 2012

**Sd/-
MANAGING DIRECTOR**

Terms and Conditions:

- 1) Earnest Money Deposit Rs.4,000/-(by Cash or DD drawn in favour of MD, MRCMPU Ltd., payable at Kozhikode) shall be attached to the tender document. Exemption certificate or any other documents are NOT acceptable instead of EMD.
- 2) The Managing Director reserves the right either to accept (in part or in full) or to reject any or all tender(s) or incomplete tenders without assigning any reason whatsoever.
- 3) The rate quoted for each item shall be inclusive of all taxes, duties, packing and forwarding, transportation, insurance etc. and nothing extra shall be paid on any account. The supplier may offer his lowest rate for each item specified in the schedule attached.
- 4) The items are to be supplied at our units (Head Office and Kozhikode Dairy) located at Peringolam, Kunnamangalam, Kozhikode.
- 5) The items should be supplied within three weeks from the date of receipt of the purchase order.
- 6) The vendor is requested to carefully fill up the above tender form and submit the same with relevant samples in sealed cover.
- 7) Negotiation meeting will conducted on 03/02/2011 at 12.15 PM.
- 8) Payment will be released within 10 days after the delivery of all the items in good condition.
- 9) Superscribe the sealed tender with "Tender for computer stationery" addressed to the Managing Director, MRCMPU Ltd., Head Office, Kunnamangalam, Peringolam, Calicut - 673 571. The filled tender form should reach this office on or before 03-02-2011 at 11.30 AM. The undersigned has the right to reject any quotation without showing any reason.

17/01/2012

**Sd/-
MANAGING DIRECTOR**

Date:

Suppliers Name
Signature with seal

To
The Managing Director
MILMA Head Office, Kunnamangalam, Kozhikode - 673571.



Ref: Tender Notice NO:MRU:MIS&S:12/2012/1127 dated 17/01/2012

Name of the Firm:

Contact person:

Complete Postal Address:

Phone Numbers:

| S.N. | Description | Please fill up the columns with relevant details | | | | | Quantity | Total Amount (Rs.) |
|------|--|--|------------|-------------|-----|------------|----------|--------------------|
| | | Type | Brand Name | Basic Price | VAT | Total Rate | | |
| 1 | Computer Paper 70 GSM 80 Col 10X12X1 part Plain White with side perforation.(Rate for 1000 sheets) | Plain paper | | | | | 100,000 | |
| 2 | Computer Paper 70 GSM - Pre-printed letter head form 80 Col 10X12X1 part Plain White with side perforation.(Rate for 1000 sheets) | Letter Head | | | | | 25,000 | |
| 3 | Computer Paper 70 GSM 80 Col 10X12X2 part carbon White with side perforation.(Rate for 1000 sheets) | Plain paper | | | | | 120,000 | |
| 4 | Computer Paper 65 GSM 132 Col 15X12X1 part Plain White with side perforation. (Rate for 1000 sheets) | Plain paper | | | | | 15,000 | |
| 5 | Computer Paper 65 GSM 132 Col 15X12X2 part Plain White with side perforation. (Rate for 1000 sheets) | Plain paper | | | | | 15,000 | |
| 6 | Computer Paper - 70 GSM 80 Col 10X12X1 part EZR Paper(Rate for 1000 sheets) | EZR paper | | | | | 5,000 | |
| 7 | Computer Paper - 65 GSM 80 Col 10X12X3 part carbon White with side perforation.(Rate for 1000 sheets) | Plain paper paper | | | | | 20,000 | |
| 8 | Computer Paper - 65 GSM 80 Col 10X12X4 part carbon White with side perforation.(Rate for 1000 sheets) | Plain paper paper | | | | | 20,000 | |
| 9 | Computer Paper - 65 GSM 132 Col 15X12X3 part Plain White with side perforation. (Rate for 1000 sheets) | Plain paper | | | | | 10,000 | |
| 10 | A4 Paper 80 GSM Plain White for Laser Printer. (Rate for 1packet) | Plain paper | | | | | 150 | |

Signature

| S.N. | Description | Type | Brand Name | Basic Price | VAT | Total Rate | Quantity | Total Amount (Rs.) |
|------|---|------------------|------------|-------------|-------|------------|----------|-----------------------|
| | | | | (Rs.) | (Rs.) | (Rs.) | | |
| 11 | Black Ink Cartridge HP 948 C - hp c6614d (number 15) | Original HP | | | | | 3 | |
| 12 | Colour Ink Cartridge HP 948 C - hp 51649a (number 78) | Original HP | | | | | 3 | |
| 13 | Black Ink Cartridge HP Deskjet 6548 C - hp (number 852) | Original HP | | | | | 1 | |
| 14 | Toner Cartridge for Samsung ML - 2550 Laser Printer 2550D5(E) | Original Samsung | | | | | 5 | |
| 15 | Black Ink Cartridge (Q6000A) for HP CM1015 Color Laser Printer | Original HP | | | | | 1 | |
| 16 | Cyan Colour Ink Cartridge (Q6001A) for HP CM1015 Color Laser Printer | Original HP | | | | | 1 | |
| 17 | Yellow Colour Ink Cartridge (Q6002A) for HP CM1015 Color Laser Printer | Original HP | | | | | 1 | |
| 18 | Magenta Colour Ink Cartridge (Q6003A) HP CM1015 for Color Laser Printer | Original HP | | | | | 1 | |
| 19 | Black Ink Cartridge (CLTK40735) for Samsung Color Laser Printer CLP326 | Original HP | | | | | 1 | |
| 20 | Cyan Colour Ink Cartridge (CLTC40735) for Samsung Color Laser Printer CLP326 | Original HP | | | | | 1 | |
| 21 | Yellow Colour Ink Cartridge (CLTY40735) for Samsung Color Laser Printer CLP326 | Original HP | | | | | 1 | |
| 22 | Magenta Colour Ink Cartridge (CLTM40735) for Samsung Color Laser Printer CLP326 | Original HP | | | | | 1 | |
| 23 | Toner Cartridge for HP 1320 | Original HP | | | | | 2 | |
| 24 | CD Recordable with pouch | Moser baer | | | | | 400 | |
| 25 | CD Rewritable with pouch | Moser baer | | | | | 110 | |
| 26 | DVD Recordable (4.7 GB) | Moser baer | | | | | 200 | |
| 27 | CD Mailer (paper) | | | | | | 100 | |
| 28 | Ribbon Cartridge compatible with LQDSI 5235 | WEP | | | | | 75 | |
| 29 | Refill Ribbon for 24 pin compatible with LQDSI 5235 | WEP | | | | | 340 | |
| 30 | Data Tape (HP Dat (72 GB) Data Cartridge) | HP | | | | | 20 | |

Signature

| S.N. | Description | Type | Brand Name | Basic Price | VAT | Total Rate | Quantity | Total Amount |
|----------------------------|--|-------------|------------|-------------|-------|------------|----------|--------------|
| | | | | (Rs.) | (Rs.) | (Rs.) | | (Rs.) |
| 31 | Data Tape (HP DLT IV (80 GB) Data Cartridge) | HP | | | | | 20 | |
| 32 | Ribbon Cartridge for Printronix Printer (RIBO 00 15) | WEP | | | | | 20 | |
| 33 | Cannon ip1980 inkjet printer black-(Canon 830) | Canon | | | | | 3 | |
| 34 | Cannon ip1980 inkjet printer Color -(Canon 831) | Canon | | | | | 1 | |
| 35 | Black Ink Catridge for HP LJ 1008/1007 Laser Printer(CC388A(88A) | HP | | | | | 3 | |
| 36 | Black Ink Catridge for Canon LBP 6300 Laser Printer (319) | Canon | | | | | 1 | |
| 37 | SAMSUNG LASER TONER CATRIDGES FOR ML 1640 | Samsung | | | | | 2 | |
| 38 | P7000 ULTRA CAPACITY PRINTER RIBBON - RIB-O-0134 | HP | | | | | 10 | |
| 39 | Canon LBP 3300 - Laser Toner Catridges 108/308/708 | Canon | | | | | 3 | |
| 40 | Kingston Pen Drive 4 GB (for Accounts section- file transferring between Banks,etc.) | Kingston | | | | | 4 | |
| 41 | Kingston Pen Drive 8 GB | Kingston | | | | | 2 | |
| 42 | Black Ink Catridge (CB540A) for HP CP1215 Color Laser Printer | Original HP | | | | | 1 | |
| 43 | Cyan Colour Ink Catridge (CB541A) for HP CP1215 Color Laser Printer | Original HP | | | | | 1 | |
| 44 | Yellow Colour Ink Catridge (CB542A) for HP CP1215 Color Laser Printer | Original HP | | | | | 1 | |
| 45 | Majenta Colour Ink Catridge (CB543A) HP CP1215 for Color Laser Printer | Original HP | | | | | 1 | |
| Grand Total Amount: | | | | | | | | |

Details of EMD: Cash/ DD

Amount:

DD No:

Suppliers Name

Date:

Signature with seal